

STATE OF CALIFORNIA  
DEPARTMENT OF PERSONNEL ADMINISTRATION  
**DRUG/ALCOHOL TEST AUTHORIZATION**  
DPA 177 (REV. 06-10)

**EMPLOYEES:** EMPLOYEES MUST BRING IN AN ALERE/KROLL LABORATORY CUSTODY AND CONTROL FORM WITH THEM TO THE COLLECTION SITE.

**SUPERVISORS:** IF YOU DO NOT HAVE ANY FORMS, CALL 1-800-433-3823, OPTION 5 AND ARRANGEMENTS WILL BE MADE TO HAVE FORMS SENT TO YOU.

**COLLECTION SITES:** IF THE EMPLOYEE DID NOT BRING AN ALERE/KROLL LABORATORY CUSTODY AND CONTROL FORM WITH THEM, PLEASE CONTACT THEIR SUPERVISOR.

BOX 1	REASON FOR TEST:	<input type="checkbox"/> Follow Up	<input type="checkbox"/> Pre-Employment	<input type="checkbox"/> Reasonable Suspicion
		<input type="checkbox"/> Post Accident	<input type="checkbox"/> Random	<input type="checkbox"/> Return to Duty
		<input type="checkbox"/> Post Incident (CHP USE)		
	TEST(S) TO BE PERFORMED:	<input type="checkbox"/> Urine Collection	<input type="checkbox"/> Breath Alcohol Test	
		Split Specimen		
		(Use Kroll Collection Kits)		

BOX 2	Name of Employee to be Tested (Last, First, MI)	Employee Identification Number	CBID (CDCR USE)
			<input type="checkbox"/> R06 <input type="checkbox"/> S06 <input type="checkbox"/> M06
	Agency		

BOX 3	Name of Collection Site	
	Address of Collection Site	
	Telephone Number of Collection Site	Contact Person at Collection Site

BOX 4	Department Ordering Official	Phone Number
	Signature of Ordering Official	Date

**DISTRIBUTION:** ORIGINAL - Agency COPY - Employee

#### PERSONAL INFORMATION NOTICE

Pursuant to the Federal Privacy Act (P.L. 93-579) and the Information Practices Act of 1977 (Civil Code Sections 1798, et seq.), notice is hereby given for the request of personal information by this form. The requested personal information is voluntary. The principal purpose of the voluntary information is to facilitate the processing of this form. The failure to provide all or any part of the requested information may delay processing of this form. No disclosure of personal information will be made unless permissible under Article 6, Section 1798.24 of the IPA of 1977. Each individual has the right upon request and proper identification, to inspect all personal information in any record maintained on the individual by an identifying particular. Direct any inquiries on information maintenance to your IPA Officer.